Project: Group Project 06

Meeting: Meeting 1

Persons present: Jan Kumanek, James Beech, Jack Harding, Jordan Springett, Steve Norwood, Luke Dearden, Dan Hodgkins, James Elliott, Michael Kitchen, Anand Gill, Charlie Parr

Persons absent: N/A

Place and date of meeting: C165, 14th October 2014

Circulation list: All project members, plus project manager

Author: Jack Harding, Steve Norwood

Date of minutes: 20th October.

Version: 1.0

*Matters Arising*

**Group roles**

Group Leader – Jack Harding

Deputy Leader – Jordan Springett

QA Manager – Steve Norwood

Deputy QA – Anand Gill

**GitHub**

Jordan has set up a git organisation for everyone to join, and people should do so. Minutes shall also be posted in the GitHub repo

Action: all

*New Business*

**Team Assignments**

General team allocation for different sections of the specification. Roles will be switched around accordingly as the project progresses. Teams will begin on looking at things to work towards for the project plan deliverable. More discussion next meeting (Friday)

Android: Michael, James Beech, Steve

Website: Anand, Dan, James Elliott

Database/Server: Jordan, Jan, Charlie

*AOB*

None